



**FEAL ANNUAL GENERAL MEETING
THURSDAY 29 NOVEMBER 2018**

ATTACHMENTS

1. Notice and Agenda of Annual General Meeting
2. Annual General Meeting 2017 - draft Minutes
3. Proxy Form
4. Notice of Annual Elections 2018/19
5. Nomination form for the Office of Director
6. Draft Annual Report as at 30 June 2018

(Please visit the FEAL website [FEAL website](http://www.feal.asn.au) to view)

**ATTACHMENT 1
NOTICE AND AGENDA OF ANNUAL GENERAL MEETING
ACN 086 016 131**

Notice is hereby given that the 20th Annual General Meeting of Fund Executives Association Limited will be held at the PIMCO office, Level 19, 5 Martin Place, Sydney, on Thursday 29 November, 2018 at 12.00pm for the following purposes:

AGENDA FOR ANNUAL GENERAL MEETING

1. Welcome
2. Approval of Minutes from previous Annual General Meeting 2017
3. The Year in Review: 2017/18
4. Retirement of Directors from Office
5. Annual Election of Directors (2018/19)
6. Financial Matters
7. General Business
8. Close

By Order of the Directors
Joanna Davison
Company Secretary
Fund Executives Association Ltd
Suite 319, 160 Castlereagh Street
Sydney NSW 2000
29 October 2018

**FUND EXECUTIVES ASSOCIATION LTD
ANNUAL GENERAL MEETING 2017**

MINUTES

Minutes of the 19th Annual General Meeting of Fund Executives Association Limited, held in the PIMCO office, Level 19, 5 Martin Place Sydney on Wednesday 15th November 2017 at 12.15pm

PRESENT:

Directors:	Jane Perry – Chairman Debby Blakey* Michael Dwyer AM* Joe Farrugia*	Julie Lander* Robyn Petrou* Paul Watson
Members:	Megan Bolton Doug Carmichael Neil Cochrane Noel Daniell Trevor Evans Grant Hallock Michelle Hopwood Skye King John Livanas Troy Maguire Chris McManamon Lynn Monk	John Montague Bernard O'Connor Chris Stevens Jack Sullivan Tom Sammann* Anita Vafeas Peter Weldon Laura Wright Linh Nguyen* Emma Vescio*
Present:	Joanna Davison, FEAL Pauline Bowland, FEAL Renee Villasanti, FEAL	Andrew Reeves, KPMG
Apologies:	Leanne Turner	Elvis Ongeti, KPMG
Proxies:	Mal Smith REI Super Michelle Wade, AvSuper Graeme Arnott, StatePlus Bric Van Wyck, QSuper Tracee Mulvihill, HESTA	

** attending by telephone*

1. Welcome

Jane Perry welcomed guests present to the 19th AGM of FEAL and declared the meeting open.

In accordance with FEAL Constitution Article 6.1 a quorum constitutes 5% of the total membership. The total number of members is currently 640 (quorum of 5% = 32) of which 27 were present, plus four proxies, plus eight members on the teleconference so therefore a quorum was attained.

2. Approval of Minutes from previous Annual General Meeting

The Chairman moved that the minutes from the previous meeting held at PIMCO Office, Level 19, 5 Martin Place, Sydney on Wednesday, 16th November 2016 at 12.15 pm be adopted.

The motion was **proposed** by Neil Cochrane, First State Super and **seconded** by Paul Watson, HostPlus. The meeting unanimously resolved that the Minutes be accepted.

3. Year in Review

The Chairman invited the FEAL CEO to address the meeting and provide an overview of FEAL's activities over the prior 12 months.

4. Retirement of Directors from office

In accordance with Article 7.3 of the Constitution, the following Directors, Michael Dwyer AM and Julie Lander retired from office and are standing for re-election.

5. Annual Election of Directors (2017/18)

The Chairman advised that two nominations had been received for the office of Director. There being an equal number of vacancies for the nominations received there was no requirement to hold a ballot. The Chairman declared Michael Dwyer AM and Julie Lander duly elected as Directors of the company and congratulated them.

6. Financial Matters

The Chairman invited questions in relation to the Annual Report and Financial Accounts for the year ended 30 June 2017. At this point, the Chair advised the meeting that the copy of the accounts uploaded to the website excluded one of the Directors, Joe Farrugia from the table showing the list of board meeting attendance. Joe attended 4 out of 4 meetings and this has now been corrected. Andrew Reeves from KPMG was available to answer any questions from members. There being no questions raised, the Chairman **moved** that the Annual Financial Report for the year ended 30 June 2017 be accepted by the membership. The motion was **proposed** by Laura Wright, NGS Super and **seconded** by John Livanas, State Super NSW. It was unanimously **resolved** that the accounts for the year ended 30 June 2017 be accepted.

7. General Business

The Chairman acknowledged the significant contribution made by KPMG who draft the FEAL Annual Financial Report and provide ongoing consultation to FEAL on a pro bono basis. The Chairman expressed the board's indebtedness to KPMG's Superannuation Partner Andrew Reeves and Elvis Ogneti, Lianne Graff, Sharon Chu and other members of the Middle Market Advisory team at KPMG for their ongoing support.

There being no further business, the Annual General Meeting was closed at 12.28pm.

Signed as a true record.

.....
Jane Perry, Chairman

.....
Date

**ATTACHMENT 3
PROXY FORM**

In respect of the Annual General Meeting to be held at the PIMCO office Level 19, 5 Martin Place, Sydney, on Thursday 29th November 2018 at 12.00pm;

I (please print)
of
being a Member of FEAL, hereby appoint:

(Name)
(Address)

the Chair of the Annual General Meeting

as my proxy to vote for me on my behalf at the Annual General Meeting to be held Thursday 29 November 2018 at 12.00pm and at any adjournment of the Meeting.

Signed thisday of2018.

.....
Signature of Member

Please return by email to:
Joanna Davison
Company Secretary
Fund Executives Association Ltd
Email: joanna.davison@feal.asn.au

ATTACHMENT 4
NOTICE OF ANNUAL ELECTIONS 2018/19

There are currently eight Directors of the company, two (2) of whom are required to retire at the 2018 Annual General Meeting of the Association in accordance with Article 7.3 of the Constitution.

The two retiring Directors are:

Robyn Petrou	Energy Super	QLD
Leeanne Turner	MTAA Super	ACT

It is the intention of Robyn Petrou and Leeanne Turner to re-nominate as Directors. Additional nominations are also invited. In addition Michael Dwyer AM will be stepping down as a Director due to his retirement from his position as CEO of First State Super.

Any Member who wishes to nominate another Member to stand for election as a Director may do so by completing the following nomination form and returning it to the Company Secretary by email: joanna.davison@feal.asn.au or at the address below by 5pm (AEDST) 9 day of November 2018.

By Order of the Directors
Joanna Davison
Company Secretary
Fund Executives Association Ltd
Suite 319, 160 Castlereagh Street
Sydney NSW 2000
29 October 2018

NOMINATION FORM FOR THE OFFICE OF DIRECTOR

I,
(proposer)
being a member of FEAL, hereby
nominate the FEAL Member,
(nominee)
to be a Director
of FEAL. This nomination is seconded by
(seconder)
who is also
a Member of FEAL.

.....
Signature of proposer

.....
Date

.....
Signature of nominee

.....
Date

.....
Signature of seconder

.....
Date

Please return by 5pm (AEDST) 9 November 2018 by email to:
Joanna Davison
Company Secretary
Fund Executives Association Ltd
Email: joanna.davison@feal.asn.au